

Porterville Transit

Title VI Civil Rights Complaint Form

Any person who believes that he or she, individually, or as a member of any specific class or persons, has been subject to discrimination on the grounds of race, age, disability, religion, color, sex, or national origin with regard to any City of Porterville transit service, program, or facility, may file a written complaint with the City of Porterville.

A complaint must be filed with 180 days after the date of the alleged discrimination, unless the time for filing is extended by the City.

All complaints alleging discrimination should be submitted in writing directly to the City Manager at the address listed below. The City's Administrative Analyst or his/her designee shall be responsible for overseeing investigations and responses to complaints of discrimination.

Section 1

Name: _____

Address: _____

City/State/Zipcode: _____

Telephone Numbers:

(Home) _____ (Work) _____

Electronic Mail Address: _____

Section II

Are you filing this complaint on your own behalf?

Yes_____ No_____

[If you answered "yes" to this question, go to Section III.]

If not, please supply the name and relationship of the person for whom you are complaining:_____

Please explain why you have filed for a third party.

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.

Yes_____ No_____

Section III

Have you filed this complaint with any of the following agencies?

Transit Provider_____ California Department of Transportation_____

City of Porterville_____ Federal Highway Administration_____

Federal Transit Administration_____ Other_____

Have you filed a lawsuit regarding this complaint? Yes_____ No_____

If yes, please provide a copy of the complaint form.

Section V

May we release a copy of your complaint to the agency that the complaint is against?

Yes _____ No _____

May we release your identity to the agency that the complaint is against?

Yes _____ No _____

Sign here: _____

Date: _____

[Note - your complaint cannot be accepted without a signature.]

Please mail your completed form to:

City of Porterville
Attn: Transit Discrimination Complaints
291 North Main Street
Porterville, CA 93257

Your rights in Title VI non-discrimination complaints:

Filing this complaint with the City of Porterville does not prevent you from filing a complaint with the Federal Agency providing funding to the party against which a complaint is being lodged.

For additional information on State and Federal Title VI offices, contact the City of Porterville